



Deval L. Patrick  
Governor

# *The Commonwealth of Massachusetts*

## *Department of Public Safety*

*One Ashburton Place, Room 1301*

*Boston, Massachusetts 02108-1618*

*Phone (617) 727-3200*

*Fax (617) 727-5732*

*TTY (617) 727-0019*

[www.mass.gov/dps](http://www.mass.gov/dps)

Andrea J. Cabral  
Secretary

Thomas G. Gatzunis, P.E.  
Commissioner

### Minutes

**Amusement Advisory Board**  
**One Ashburton Place – Boston MA**  
**DPS Conference Room No. 1**  
**November 13, 2015 10:00am**

1. Meeting called to order by the Chairman at 10:16am followed by roll call:

#### **Board Members Present:**

Matt Carlin, Commissioner  
Thomas Perry  
Robert Perkins  
Eugene Dean  
Brenda Johnson  
Jason Freeman  
David Holmes  
Robert Johnson (*Remote Participation*)  
Henry Geryk  
Bill Zimmerman

#### **Guests Present:**

Robert Anderson (*Designee to Chairman*)  
Sharlia Bennett, DPS  
Cesar Lastra, DPS  
Beth McLaughlin, DPS  
Edward Kawa, DPS  
David Daly, AMABA  
Richard Crowley, BBRS

#### **Board Members Not Present:**

Richard Klajnscek

2. **Meeting Minutes:** None to approve.
3. **2015 Season Wrap-up:** None to discuss

#### **520 CMR 5.00 – Executive Order (562) Listening Session Comments**

- Include Portable Entertainment Stages in Regulations (*Prondak*)

Jason Freeman made a MOTION of the recommendation of Entertainment Stages to not include the language change into the Amusement Regulation Robert Perkins seconded the MOTION and the MOTION carried unanimously.

- Recreational Climbing Wall Changes (*O'Connell*)

4. **520 CMR 5.00** – Other Change Proposals

- **Amusement Advisory Board Make-up:** Reduce the size from 18 member to 15 member

Robert Perkins made a MOTION to get rid of “General Public Member” Henry Geryk seconded the MOTION and the MOTION carried unanimously.

Robert Perkins made a MOTION to keep two “Traveling Show Representatives” Henry Geryk seconded the MOTION and the MOTION carried unanimously.

- **Requirements for Certified Maintenance Mechanics:** *48 hour Repair Log Entries*

Bill Zimmerman made a MOTION to change to 24 hour repair log entry Eugene Dean seconded the MOTION and the MOTION carried unanimously.

- **Requirements for Pressure Vessels**

Thomas Perry made a MOTION to change the language of “air tanks” Bill Zimmerman seconded the MOTION and the MOTION carried unanimously.

- **Requirements for Inspections by the State Inspector**

David Holmes made a MOTION to word smith the language Jason Freeman seconded the MOTION Robert Perkins and Eugene Dean oppose the vote but the MOTION carried unanimously.

- **Requirements for Issuance of Annual License**

Thomas Perry made a MOTION to add the language into the regulation David Holmes seconded the MOTION and the MOTION carried unanimously.

5. Robert Johnson had to remove himself from remote participation at 11:55am no longer a quorum no votes can be approved. Open discussion of the remaining topics on the agenda.

- **Requirements for Certified Maintenance Mechanic State Certification renewal**

- **Requirements for Affixing Permit to Devices**

- **Definition of serious Injury**

- **Operation Logs to Follow Device**

- **Requirements to close loop on action items from 3<sup>rd</sup> party inspectors if defects are found**

- **Requirements for Certified Inspectors**

**6. Preparing for Next Season**

- NTT Data – (IPS Project)
- On-line Licensing and Payment for Amusement Companies
- Electronic Inspections via I-Pads by DPS Inspectors
- Paper Inspections by CMMs

7. Matters not reasonably anticipated 48 hours in advance of meeting

8. Next Meeting Date: January 11<sup>th</sup> 2016 at 10:00am at 1 Ashburton Place Room 1301 in Boston, MA DPS Conference Room

9. Meeting adjourned at 12:30pm